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**Employment Application Form**

**Personal Details**

Affix

Applicant

Photo ID

Here

PPS Office Only

Mr/Mrs/Miss/Ms

Full Name

Address

Post Code

**Contact Tel No**. (Home) (Work) (Mobile)

**Email address:**

**Nat Insurance No**. **DOB:**

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| **Are you disabled?** | Yes/No |  |

If yes, please briefly describe your disability:

**Do you hold a current UK driving licence?** Yes/No

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| If you have any endorsements, please list them below | | | | | | | | | |
|  | | | | | | | | | |
|  | (code) | (date) |  | (code) | (date) |  | (code) | (date) |

Do you know of any reasons why your driving licence may be suspended, or removed within the next twelve months? Yes/No

**If yes, please give details:**

**Are you permitted to work in the UK?** Yes/No

**Do you own, or have permanent access to a car?** Yes/No

**Have you been CRB Checked** Yes/No **Date of check:**

**Who holds the CRB Check?**

**Do you hold a DBS check** Yes/No **Date of check:**

**Disclosure Number**

**-**

**Do you give permission to ask DBS for an Identification Verification check** Yes/No

**Current Employment Details** If you are not currently employed please give details

of your most recent employment

Employers Name

Address

Post Code

Period of Notice Current Position

**Previous Employment History** Please give details of all employment the most recent first. You must account for all periods of employment, career breaks, periods of unemployment, education and voluntary work since leaving secondary school without any gaps.

From To Details

**Qualifications**

Date Description

**References** Please give the name and address of two references who can verify your employment record. One should be your present or most recent employer. If you have not been in paid employment give the name and address of any educational or training establishment. Personal references are only acceptable if work references are not available.

1.

Name

Company Name Position

Address

Post Code Telephone

2.

Name

Address

Post Code

Telephone

Please state in what capacity

you know this person

**PPS recruitment and selection process ensures that staff are fit and**

**physically and mentally able to perform their role.**

I confirm that I am fit, physically and mentally and able to perform the role in the position applied for.

Print Name

Signature

Date

**Experience and Skills.** (i.e., past relevant experience, knowledge relevant to the post etc. Please refer to the job specification.) Please use extra sheets if necessary.

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|  | **Your Potential Availability**  Our work is very flexible. In order to help us judge your suitability please indicate, by placing a tick in ***every*** box, for the times you could *potentially* be available to work.  (This is not a commitment on your part, or an offer of employment on our part.) |
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